Quality Statement
Supplier Quality Requirements

1. Scope of Responsibility & Authority

This document defines the Quality work scope to be performed by vendors, suppliers and subcontractors (each referred to herein as “Supplier”). Supplier is responsible for the Scope of Work described in a Supply Agreement, Statement of Work and/or Purchase Order, and any decisions necessary to complete its scope. Supplier has the authority to execute decisions within its scope of work and shall notify TPI of any questions related to this authority. Supplier shall meet specifications, prints, technical requirements of TPI, the specifications, prints and technical requirements of TPI’s customers (“TPI Customer Requirements”), and the standards of care, skill, safety and diligence as are generally applied or utilized by experienced and prudent industry professionals (collectively, “Requirements”). Additionally, Supplier is required to ensure any sub-tier supplier or subcontractor meets all Requirements, and Supplier is responsible for all work performed by any sub-tier supplier or subcontractor.

1.1 Revisions
The Supplier Quality Requirements document is maintained by TPI. Minor changes and updates to procedures, not effecting quality plan, will necessitate a revision.

2. Documents

2.1 TPI Documents
- Statement of Work, Specifications, Prints and/or Drawings, Technical Requirements
- Supply Agreement (including TPI Purchasing Terms and Conditions)
- Properly executed mutual Non-Disclosure Agreement
- TPI’s Customer Requirements (if applicable)
- Technical Specifications (if applicable)

3. Quality Requirements

Supplier shall maintain a Quality Management System, Quality Assurance Plan or Product Quality Plan compliant with ISO 9001 requirements, in accordance with industry standards, and meeting TPI Customer Requirements. If Supplier does not maintain such a system or plan, Supplier must document actual quality practices and procedures and provide these to TPI in writing.
TPI reserves the right to review or assess the relevant system, plan, practices and/or procedures, including subcontracted products and services development processes, and manufacturing and process control plans applied to products or services. Any aspect of the system or plan or modifications to the same, that could affect planned outcomes, must be promptly communicated to TPI. TPI reserves the right to conduct process reviews and quality audits at the Supplier’s (and its sub-tier supplier’s or subcontractor’s) facilities. In the event of a planned visit, TPI will provide advance notice, when practical. Supplier must provide production records (or service records) and evidence of conformance and compliance upon request.

Supplier must comply with all local, state, and national laws and regulatory requirements.

3.1 Supplier Process Assessments and Work Product Review
TPI reserves the right to conduct periodic assessments of work products, deliverables, reports, records and verify compliance of any materials, products, services or processes. Any deficiencies or non-conformances noted during the assessments shall be documented, and Supplier must promptly correct, provide satisfactory evidence of closure and comply with the requirements set forth below in Section 3.2. Supplier should have established engineering controls and upstream controls to ensure specification conformance.

3.2 Corrective Action / Preventative Action / Continuous Improvement
A closed loop corrective and preventative action system shall be used to correct non-conformances or systemic quality issues. Examples include Root Cause Corrective Action or 8D. Verification and validation shall be done to confirm compliance to improvement plans and effectiveness of the incorporated corrective and preventative actions. TPI reserves the right to review evidence of correction and effectiveness. Continuous improvement and operational excellence processes are viewed as vital for process or productivity improvement and to ensure Requirements are achieved. Supplier performance shall be measured and monitored by TPI.

3.3 Data and Record Retention
Supplier shall ensure that records, specifications, manufacturing methods, test plans, Certificates of Compliance and Certificates of Conformance are maintained and available for review upon request. Record retention is required for a period of 10 years minimum unless superseded by a TPI Customer Requirement. Record retention can be digital or hard copy.

4. Acceptance

4.1 Material or Product Verification & Acceptance
Supplier shall verify that the goods and/or services provided are complete and compliant with the Requirements, Specifications, Bill of Materials, Supply Agreement, Purchase Order or Statement of Work Documents. This can be demonstrated through checklists, material certifications, test and inspection reports, Certificate of Compliance, Certificate of Conformance, Certificate of Test or
equivalent to signify that the item(s) are complete and meet requirements specified for the products or services.

As part of acceptance, the product, completed service or material will be inspected, tested and verified to confirm that they meet the Requirements. Supplier must verify operation; perform safety and performance tests in accordance with the applicable specifications, and product acceptance requirements. Final acceptance by TPI is based upon successful completion of inspection and testing.

4.2 Deviations or Waivers
Any non-compliance to the Requirements or product non-conformance shall be brought to the attention of TPI. Initial notification shall be provided to TPI within 48 hours. Any request for Supplier deviation or waiver must be in writing.

4.3 Product Frozen Process Change Request
Once the product, service or material verification and qualification is complete, the process is frozen or locked. The raw material, equipment, vessel, machine, location or manufacturing site cannot be changed without TPI approval. Any change to established process parameters (“frozen processes”) shall be communicated to TPI for assessment and potential re-qualification prior to the change.

4.4 Traceability & Identification
Identification and traceability requirements to the Supplier shall be documented in the specification or on the drawing. When required, Supplier shall ensure identification and traceability are implemented and records are provided to TPI at the time of delivery, maintained and available for review upon request. Identification may include part and lot or batch number labeling. Traceability may include batch number, lot number or serial number for genealogy and history.