



Position: Mill Supervisor
Location: Matheson, Ontario (Black Fox Mill)
Job Category: Full Time – Permanent

Primary Responsibilities Include:

- Provide technical support and direction for the Mill team.
- Implementation of standards.
- Plant testing programs and operational parameters.
- Provide leadership and technical guidance to the plant operators.
- Conduct employee performance reviews based on job descriptions to determine competency, knowledge and contribution of the operators.
- Communicate regularly with all operators, both individually and as a group, to ensure consistent operation among crews.
- Ensure that operators are adequately trained, equipped and motivated, so that production objectives can be accomplished in a safe, timely and cost-effective manner.

Qualifications and Skills Requirement:

- Minimum of 5 - 10 years' experience in milling operations related to gold plant circuits.
- Previous supervisory experience would be considered an asset.
- Demonstrate current technical knowledge related to gold circuits.
- Strong communication skills.
- High level of computer literacy and excellent leadership and interpersonal skills.
- A solid understanding of environmental standards, mill safety requirements and sound computer skills.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform successfully the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to:

Type, sit at desk, climb stairs, work in hot and cold outdoor environment.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



While performing the duties of this job, the employee frequently works with a computer and may sit for extended periods of time. The employee is also expected to walk short distances and climb stairs. The work environment may be loud, damp and hot and/or cold.

Statement of Job Description:

This job description reflects management's assignment of essential functions and position responsibilities. Nothing in this job description restricts management's rights to assign or reassign duties and responsibilities to this job at any time.