



McEwen Mining Inc. has four producing mines, located in Nevada, Ontario, Mexico and Argentina, and also owns a very large, underdeveloped copper deposit in Argentina. Our goal is to further develop into a strong and profitable gold and silver producer, focused on the Americas. In order to that, we need great talent. McEwen Mining currently has an opening at our **Fox Complex Mill Site** for a:

Asset Management Planning Coordinator

Reporting to the Maintenance Supervisor, the Planner/Asset Management Coordinator is a full-time position, responsible for providing the department with comprehensive, thorough maintenance job plans that facilitate the safe and effective execution of work. You will be required to maintain asset management strategies and tactics required to ensure equipment wellness, and availability to Operations, supporting elimination of equipment failures. You will work as part of a team but would routinely perform work independently and maintain a high level of accuracy and safety, while performing your duties.

Primary Responsibilities Include:

- Follow McEwen Mining Safety Policies, Programs and Legislative Standards
- Manage maintenance work demand and backlogs for accuracy, taking into consideration requirements related to parts, labor, permits, drawings, facilities, support equipment, special equipment, tooling, and instructions
- Manage and maintain asset registry for BOM's, critical spares in alignment with procurement and warehouse strategies
- Maintain an accurate forecast that adheres to established maintenance strategies, while supporting asset management strategies
- Provide management with information on inventory, and other maintenance activities and accounting practice.
- Work regularly with stakeholders to build or improve detailed work packages and scope of work
- Track and report Key Performance Indicators, bringing forward improvement opportunities
- Lead planning and schedule meetings for weekly work routine and minor/major outages
- Support development of new computerized maintenance management system
- Adjust, commission, and decommission equipment, and their maintenance programs
- Ability to make recommendations in partnership with the maintenance superintendent and supervisors, as well as form interdepartmental relations with all stakeholders

Qualifications and Skills Requirements:

- Minimum of 3 years of planning experience in a mining or related heavy-duty industry
- Ontario provincial or interprovincial trades certification or diploma in a related subject area, or a combination of relevant education and experience is a benefit
- Experience in a process plant fixed asset environment or other relevant field

- Experience with the Microsoft Office Suite®, especially Outlook, Word, Excel and Projects

Diversity and Inclusion

McEwen is strongly committed to Diversity and Inclusion and aims to create a healthy, accessible, and rewarding work environment which highlights employees' unique contributions to our company's success. As an equal opportunity employer, we welcome applications from all to help us build a diverse workforce which reflects the diversity of our communities, in which we live and work.

To apply for this position please email your resume to:

blackfoxresume@mcewenmining.com

To find out more information about McEwen mining please visit us at: www.McEwenmining.com

McEwen thanks all candidates for their interest, however only those selected to continue in the recruitment process will be contacted.