VACANCY

The following vacancy has become available at Dundee Precious Metals Tsumeb

THE POSITION: PROJECT ENGINEER: (12 MONTHS FIXED-TERM CONTRACT)

ROLE ACCOUNTABILITIES:
The incumbent will report to the Lead Project Engineer, Operations Project Support and be accountable for:

- Managing projects valued up to US$500,000.
- Scheduling and monitoring Engineering Design work packages as well as timelines.
- Specifying reviewing and approving engineering deliverables such as drawings (civil, structural, mechanical and piping).
- Defining scopes, creating cost estimates and billing materials for project budgets.
- Identifying work packages and compiling scopes of work.
- Preparing packages to be issued for quotation or tender.
- Preparing engineering proposals and solutions.
- Evaluating and adjudicating received bids.
- Evaluating quotations based on technical quality, manufacturing requirements and cost efficiency.
- Preparing and administering contract documents (this includes managing disputes and claims).
- Liaising with contractors and suppliers.
- Managing mechanical, structural, pipe manufacturing and installations done by contractors.
- Scheduling and monitoring construction work package timelines.
- Ensuring justification for contractual claim resolutions and variations during project implementations.
- Heading project meetings to collect and disseminate information pertaining to projects, including coordination of technical information with the client.
• Evaluating Project performance and implementing corrective actions as required.
• Supervising employees for individual projects as required.
• Managing contractors to ensure conformance to Company rules, procedures and policies.
• Managing project documentation and following project control protocols.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

• A Bachelor’s Degree (or Bachelor of Technology) in Mechanical Engineering.
• A minimum of five years’ work experience in engineering or project engineering in the construction or mining industry.
• Experience in an engineering office and proven project management experience.
• Computer literacy, MS Projects, AutoCAD, Microsoft Office Suite.
• Project administration, procurement knowledge and skills.
• Technical, leadership, strategic and business management skills.
• Experience on smelters, mills and concentrators will be added advantages.
• Registration as a professional engineer or incorporated engineer will be beneficial.
• Computer literacy (Microsoft Office packages, with strong Excel skills).
• Code B Driver’s License.

All applications meeting minimum requirements must be accompanied by a detailed curriculum vita, certified copies of qualifications and ID documents, which are non-returnable.

Only short listed candidates will be contacted

Please forward applications to:
Human Resources Business Partner: Support Services and Business Improvement Dundee Precious Metals Tsumeb
P.O. Box 936, Tsumeb
Or
Fax: 088 652 4436
Or
Email: dpmtreruitment3@dundeeprecious.com

All attachments sent via email must be in pdf format
CLOSING DATE: 29 April 2019

Applicants who are not contacted within two weeks after the closing date, should consider their application unsuccessful.

Dundee Precious Metals Tsumeb is an Equal Opportunity Employer