ELECTRONIC AGMS
A fully electronic AGM ensures compliance with the guidelines restricting gatherings in conjunction with Covid-19. As a consequence, physical attendance is not possible, but you can attend via an AGM portal. During the AGM, you can vote and submit comments via the AGM portal.

REGISTRATION
It is important to register for the AGM in advance if you wish to attend the full electronic AGM. You can register as follows and by no later than **Monday March 8, 2021, at 23:59:**

- electronically via the InvestorPortal on the company's website investors.novozymes.dk, or via VP Securities A/S' website, https://www.vp.dk/gf
- by contacting VP Securities A/S on tel. no. (+45) 43 58 88 66, or by email to vpinvestor@vp.dk

Once you have registered, you will receive a confirmation by email. The email contains a link to the AGM portal, as well as information about the actual conduct of the electronic general meeting.

TECHNICAL REQUIREMENTS FOR ATTENDING AN ELECTRONIC AGM
We recommend that before the AGM starts, you make sure that the device you are using to attend fulfils the following requirements.

- **Browser**
  The electronic AGM can be attended in 'evergreen browsers' on PC/Mac, mobile and tablet/iPad. 'Evergreen browsers' (Edge, Chrome, Firefox and Opera) are browsers that update themselves to new versions automatically. Safari is also supported, even though it is not an evergreen browser.

- **PC**
  The electronic AGM will run in Edge, Chrome and Firefox browsers.

- **Apple**
  The electronic AGM will run in the three latest main versions of the Safari browser on Mac, iPhone and iPad (Safari versions 12, 13 and 14). If you have older Apple equipment that may not be able to update to a usable Safari version, you can install and use a Chrome browser.

- **Internet connection**
  The quality of the transmission will depend on your provider. You should, as a minimum, have a 5-10 Mbit/s connection to achieve good transmission.

HOW THE ELECTRONIC AGM IS HELD
The AGM is held via the AGM portal. It is important that you log into the portal in order to attend the AGM. Here, you will be able to live stream the AGM, write comments concerning the agenda items, and vote in any ballots.

Questions/comments prior to the AGM
If you have questions/comments concerning items of the agenda, we request you to submit them in advance, as this will facilitate handling on the day of the AGM. Questions/comments can be submitted by email to ninl@novozymes.com, **by no later than Thursday March 4, 2021, at 23:59**.

Attending an AGM
The AGM is transmitted via live streaming (webcast) in the AGM portal. It is important that you log into the portal in order to attend the AGM.

Questions/comments during the AGM
After presentation of the individual agenda items, it will normally be possible
to ask questions and submit comments concerning the proposals. This will take place in writing via the AGM portal. Your questions/comments will be read out and then answered verbally. You must log into the portal in order to write comments.

Ballots
If a ballot is to be held on an item of the agenda, this will be clearly stated on the AGM portal. You must log into the portal in order to vote. If you have granted a power of attorney/voted by letter prior to the AGM, you will not be able to vote at the actual AGM.

You can log into the AGM portal using nemID or VP-ID.

Need technical help?

Please contact VP Investor Services by phone +45 43 58 88 66
(Monday – Friday between 9.00 am. and 4.00 pm.) or email: vpinvestor@vp.dk
COMPANY | CVR-no: 12345678

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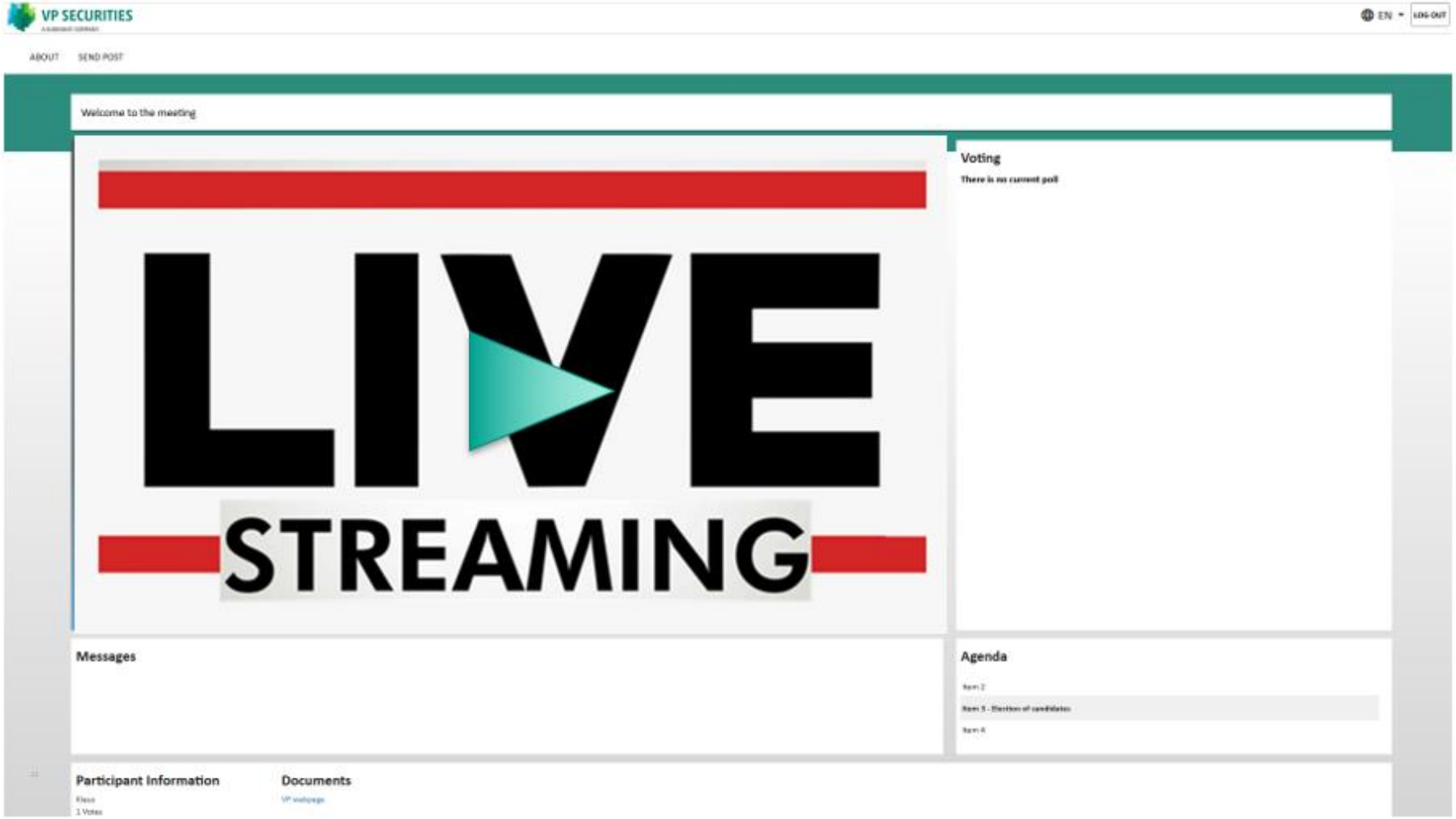
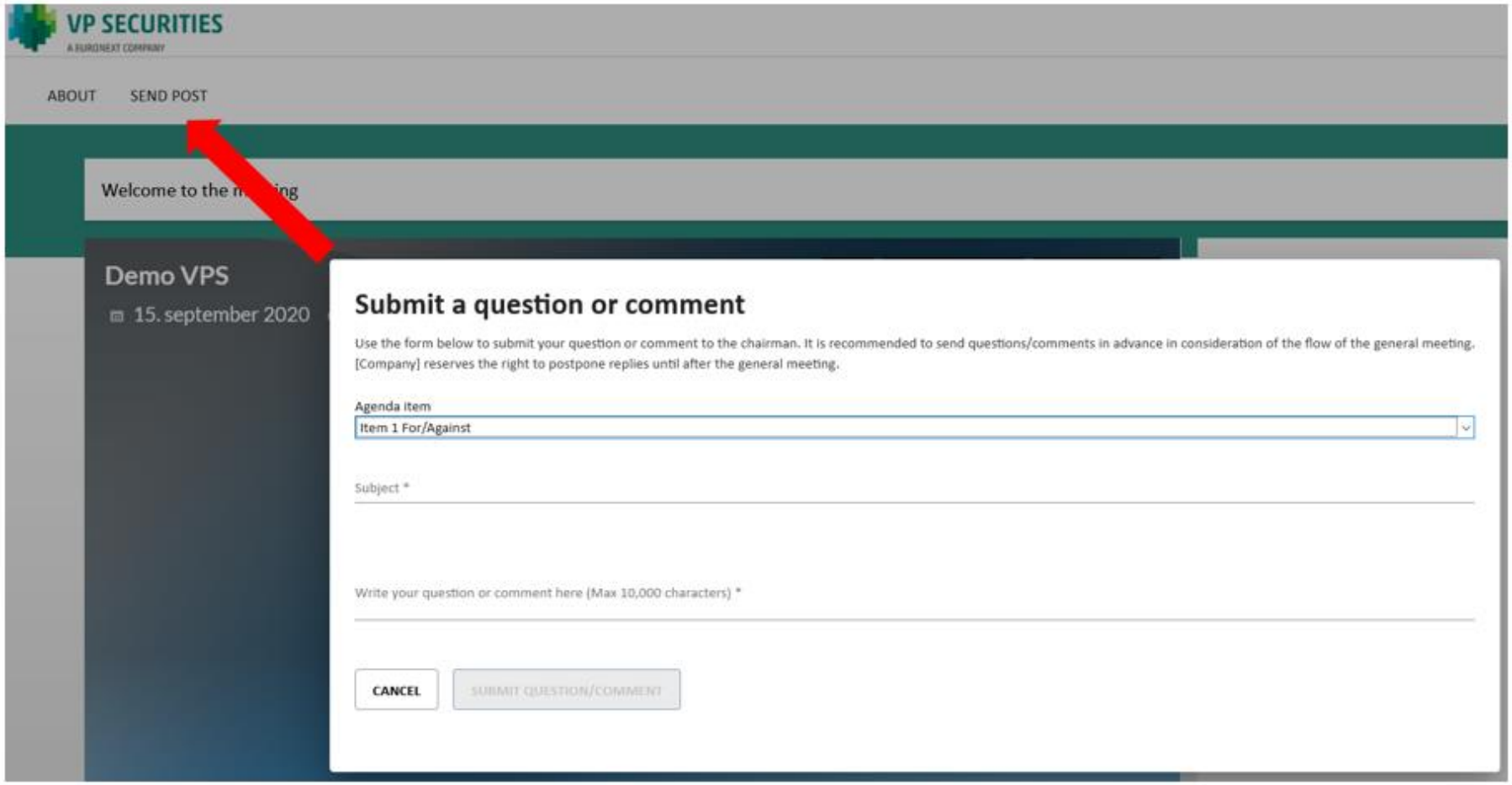
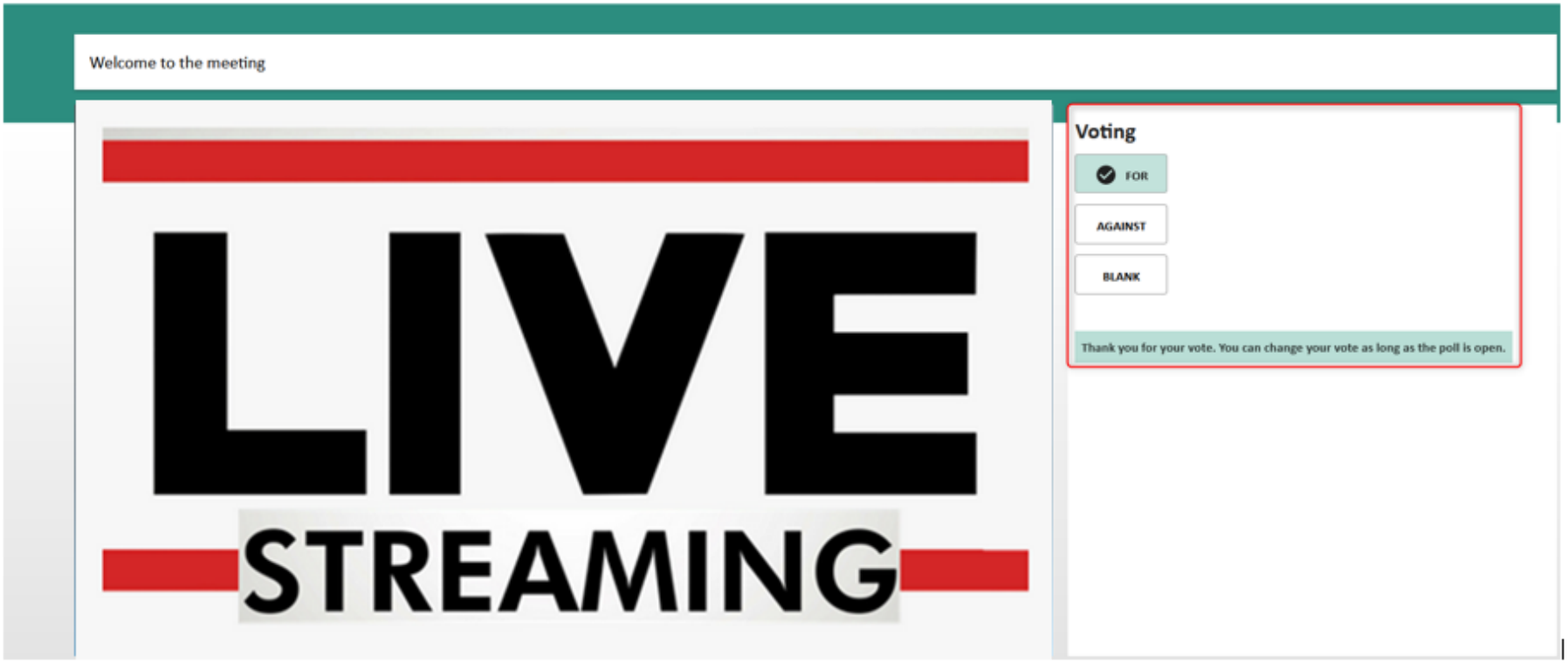
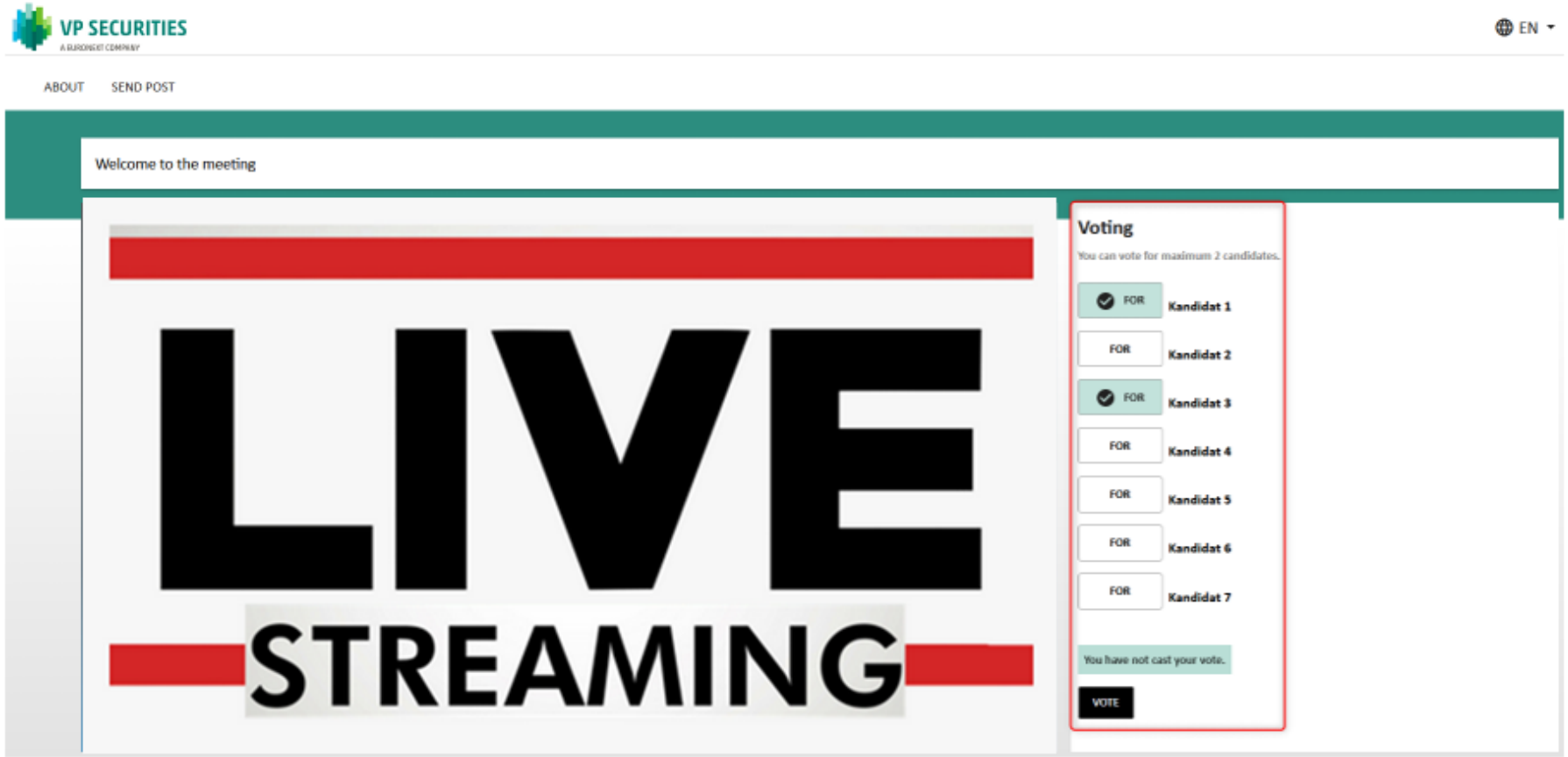
Attend the AGM: Click on the 'play' button to start the live stream.



Questions/comments: Click on 'Send post' in the top left-hand corner. The dialogue box will then open, where you can select an agenda item in the scrollable menu. Subject and question/comments must be completed.



Vote for/against: Click on for, against or blank. You can change this for as long as the ballot is open.



Vote for a candidate: Select the candidates for whom you wish to vote, and then click on 'VOTE'.