

**Report of Organizational Actions  
 Affecting Basis of Securities**

▶ See separate instructions.

**Part I Reporting Issuer**

1 Issuer's name  Workiva Inc.		2 Issuer's employer identification number (EIN)  47-2509828	
3 Name of contact for additional information  Jill Klindt	4 Telephone No. of contact  515-663-4433	5 Email address of contact  jill.klindt@workiva.com	
6 Number and street (or P.O. box if mail is not delivered to street address) of contact  2900 University Blvd.		7 City, town, or post office, state, and Zip code of contact  Ames, IA 50010	
8 Date of action  December 10, 2014		9 Classification and description  Common stock	
10 CUSIP number  98139A105	11 Serial number(s)	12 Ticker symbol  WK	13 Account number(s)

**Part II Organizational Action** Attach additional statements if needed. See back of form for additional questions.

14 Describe the organizational action and, if applicable, the date of the action or the date against which shareholders' ownership is measured for the action ▶ On December 10, 2014, Workiva Inc. ("Issuer") issued shares of common stock ("Stock") in exchange for property contributed by Workiva LLC ("LLC"), a partnership for federal income tax purposes (the "Exchange"). The property contributed to the Issuer included 100% of the assets and liabilities of the LLC. The amount of liabilities did not exceed the tax basis of assets transferred in the Exchange. Upon receipt of the Issuer's stock, the LLC distributed the Stock to its members in liquidation (the "Liquidation") (collectively with the Exchange, the "Transaction"). No cash consideration was issued in the Transaction.

15 Describe the quantitative effect of the organizational action on the basis of the security in the hands of a U.S. taxpayer as an adjustment per share or as a percentage of old basis ▶ The Issuer has concluded that the Exchange constituted a tax-free exchange under Section 351 of the Internal Revenue Code ("IRC") and that the Liquidation constituted a tax-free distribution under IRC Section 731. As a result, the aggregate tax basis in the Stock in the hands of the members is equal to the outside basis in their LLC interests. Outside basis may be adjusted by different factors and events, including ongoing partnership operations and the impact of the Transaction. Each shareholder should consult his/her own tax advisor to determine the effect of the Transaction on the basis of his/her stock of the Issuer. Further discussion of the Transaction can be found in the "Notice to Members and Information Statement" provided to the members on October 20, 2014, under the heading "Material U.S. Federal Income Tax Considerations".

16 Describe the calculation of the change in basis and the data that supports the calculation, such as the market values of securities and the valuation dates ▶ Each member's basis in the Stock received is equal to such member's basis in the LLC units surrendered in the Liquidation therefor. The aggregate basis each member has in its LLC units will be allocated equally to each share of Stock received.

**Part II Organizational Action** (continued)

17 List the applicable Internal Revenue Code section(s) and subsection(s) upon which the tax treatment is based ▶ IRC Sections 351(a), 357(a), 358(a), 358(b), 731(a) and 732(b)

18 Can any resulting loss be recognized? ▶ No loss may be recognized in the Transaction.

19 Provide any other information necessary to implement the adjustment, such as the reportable tax year ▶ The tax basis in the Stock will be taken into account in the tax year of the member during which the Transaction occurred (e.g., 2014 for calendar year taxpayers).

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature ▶ *Jill Klindt* Date ▶ 1/15/2015

Print your name ▶ Jill Klindt Title ▶ Director of Finance and Accounting

**Paid Preparer Use Only**

Print/Type preparer's name <u>Curt LaValle</u>	Preparer's signature <u><i>Curt LaValle</i></u>	Date <u>01/15/15</u>	Check <input type="checkbox"/> if self-employed	PTIN <u>P00321532</u>
Firm's name ▶ <u>Deloitte Tax LLP</u>			Firm's EIN ▶ <u>86-1065772</u>	
Firm's address ▶ <u>699 Walnut Street Suite 1800, Des Moines, IA 50309</u>			Phone no. <u>515-288-1200</u>	

Send Form 8937 (including accompanying statements) to: Department of the Treasury, Internal Revenue Service, Ogden, UT 84201-0054